

**NEW PUPIL REGISTRATION ENQUIRY FORM**

Academic Year 2026 / 2027 | Please complete all sections in full

1. STUDENT INFORMATION

REF NO.	DATE ENQUIRED (DD / MM / YY)	SIBLINGS APPLYING? YES / NO		
STUDENT'S FIRST NAME		STUDENT'S FAMILY NAME		
DATE OF BIRTH (DD/MM/YY)	GENDER (M / F)	NATIONALITY	CIVIL ID NO.	
CURRENT SCHOOL	CURRENT YEAR	YEAR APPLYING FOR	KEY STAGE	

2. PARENT / GUARDIAN INFORMATION

PARENT / GUARDIAN FULL NAME	NATIONALITY		
PARENT'S MOBILE	PARENT'S EMAIL	PARENT'S SIGNATURE	

3. MEDICAL INFORMATION

IS THERE ANY MEDICAL INFORMATION WE SHOULD BE AWARE OF? (ALLERGIES, MEDICATION, CONDITIONS, ETC.)

4. SIBLING INFORMATION

SIBLINGS CURRENTLY AT TEA? YES / NO	SIBLING NAME	SIBLING REF / YEAR
OTHER SIBLINGS APPLYING? YES / NO	IF YES — NAME & YEAR APPLYING FOR	

5. ENQUIRY DETAILS

ENQUIRED BY (CIRCLE):	Tel	Walk-in Visit	Email	Online Form	Other:	
HOW DID YOU HEAR ABOUT TEA? (CIRCLE):	Current TEA Family	Friend	Website	Social Media	Directory	Other:

6. FOR OFFICIAL USE ONLY

REPORT / TRANSCRIPTS RECEIVED	TEST / INTERVIEW COMPLETED	REGISTRATION FEE PAID			
ENGLISH DEPT RECOMMENDATION: Recommended / Not Recommended	MATHS DEPT RECOMMENDATION: Recommended / Not Recommended				
ENGLISH — SET	STAFF CODE	MATHS — SET	STAFF CODE	REVIEWED BY	DATE REVIEWED
PRINCIPAL'S SIGNATURE		ACCEPTED — ADMITTANCE TO YEAR:	NOT ACCEPTED — REASON:		

COMMENTS / NOTES:**DOCUMENTS TO ENCLOSE:**

- Copy of Birth Certificate Copy of Civil ID Last Two School Reports Passport Copy

